

County of Los Angeles  
2012 Cesar Chavez Community Service Week  
Employee Volunteer Application



County employees may volunteer during Cesar Chavez Community Service Week. You may volunteer one eight-hour day at one of the following activities listed below. Please complete this form by Friday, March 16 and return it to **your** Department Cesar Chavez Coordinator.

Name: \_\_\_\_\_ Department: \_\_\_\_\_ Daytime Phone \_\_\_\_\_  
Evening Phone: \_\_\_\_\_ Fax \_\_\_\_\_ E-Mail: \_\_\_\_\_

**Department or Non-Profit Agency volunteer opportunities -**

- |   |  |   |
|---|--|---|
| 1. <b>Animal Care and Control</b><br>(Attachment I).  | 4. <b>L.A. Regional Food Bank –</b><br>(Attachment IV)                                     | 7. <b>Weingart Center – 10</b><br>volunteers per day.<br>(Attachment VII) |
| 2. <b>Beaches and Harbors</b><br>(Attachment II)      | 5. <b>Public Social Services</b><br>(Attachment V)   |   |
| 3. <b>Parks and Recreation –</b><br>(Attachment III). | 6. <b>Military and Veterans Affairs – 1</b><br>person per shift or day.<br>(Attachment VI) |   |

Location of Volunteer Opportunity will be determined as the closest to the city you list as your location below.

- |   |                           |
|---|---------------------------|
| 1. <b>Indicate Primary Choice by number</b>   | _____ Your Location _____ |
| 2. <b>Indicate Secondary Choice by number</b> | _____ Your Location _____ |

**Date you would like to Volunteer:**

March 26 ☐ March 27 ☐ March 28 ☐ March 29 ☐ March 30 ☐

*Below is my supervisor's approval to volunteer one eight hour day as part of the Cesar Chavez Community Service Week, March 26 - March 30, 2012.*

*My supervisor and I understand that volunteering **cannot** adversely affect the delivery of services to County clients.*

Supervisor's Signature \_\_\_\_\_

Date \_\_\_\_\_

**Instead of volunteering you may participate by:**

1. **Dropping off food items – On employee time only – (Attachment VIII) – Drop Off locations**
2. **Donating money to the virtual food drive**

Go to <http://www.lafoodbank.org/get-involved/donate-funds/third-party-events/laco2012.aspx>

3. **Accessing Cesar Chavez educational curriculum at <http://www.colapublib.org/chavez/>**

Return to: Your Department Cesar Chavez Community  
Service Week Coordinator  
Phone: (     ) \_\_\_\_\_  
Fax: (     ) \_\_\_\_\_

**Deadline: MARCH 16, 2012**

**TO BE COMPLETED BY THE CHIEF EXECUTIVE OFFICE  
CESAR CHAVEZ COMMUNITY SERVICE WEEK COORDINATOR**

NAME OF VOLUNTEER \_\_\_\_\_

You have been assigned to the following Volunteer Opportunity with \_\_\_\_\_.

LOCATION: \_\_\_\_\_ DATE: \_\_\_\_\_ TIME: \_\_\_\_\_



# County of Los Angeles 2012 Cesar Chavez Community Service Week Employee Volunteer Application



## Employee Application Procedures

1. Complete an application to participate.
2. Submit the application to the Department Cesar Chavez Coordinator.

## Coordinator Application Procedures

1. Log the application to a spreadsheet and keep a copy.
2. Forward the application to Juan Arredondo, Program Coordinator, CEO Workplace Programs.
3. WPP assigns employees a volunteer opportunity and contacts the departments.
4. The Coordinator will advise CEO Workplace Programs and the agency or department if the employee cannot volunteer that day
5. File or scan all applications.



# 2012 Cesar Chavez Community Service Week

## Department of Animal Care & Control

### Volunteer Opportunities

- Dog & cat socializing
- Cleaning animal enclosures
- Assisting with laundry
- Various projects (depending on Animal Care Center)



### Shelters, Contacts, and Available Shifts

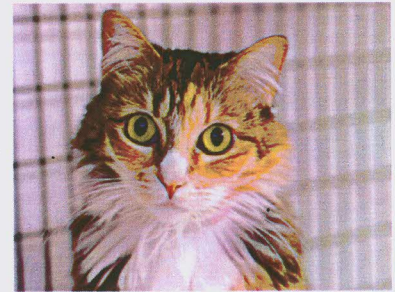
We can have up to 5 volunteers at any location per shift.

### Available dates/ shifts

Tuesday, March 27, 2012- Thursday, March 29, 2012;  
DACC will NOT be participating on Monday, 3/26/12 or  
Friday, 3/30/12

1<sup>st</sup> Shift - 12:00 PM-3:30 PM    OR

2<sup>nd</sup> Shift - 3:30 PM-7:00 PM



### Animal Care locations, address, and contacts:

Agoura	29525 Agoura Road, Agoura 91301	Sgt. Chris Childs: 818-706-5882
Baldwin Park	4275 N. Elton St., Baldwin Park 91706	Sgt. Christina Fuentes or Sgt. Luis Villegas- 626-430-2363
Castaic	31044 N. Charlie Canyon Rd., Castaic 91384	Sgt. Lisa Eldridge-661-702-7082
Carson	216 W. Victoria St., Gardena 90248	Sgt. Eric Moser or Sgt. Monte Lopez- 310-527-5146
Downey	11258 S. Garfield Ave., Downey 90242	Sgt. Paul Webb-562-940-8920
Lancaster	5210 W. Ave. I, Lancaster 93536	Sgt. Cesar Chavez, Lt. Raul Rodriguez, or Sylvia Rodriguez- 661-974-8342

\*\*\*Department contact: Jenna Cooper, [JCooper@animalcare.lacounty.gov](mailto:JCooper@animalcare.lacounty.gov)  
or Phone:(562) 256-7116, Fax: (562) 422-3187



COUNTY OF LOS ANGELES DEPARTMENT OF BEACHES AND HARBORS



A part of Cesar Chavez Community Service Week  
"Standing Strong"  
March 26 – March 30, 2012

# BEACH CLEANUP DAY

**Friday, March 30, 2012**

**Dockweiler State Beach**

**8255 Vista del Mar (@ Imperial Highway)  
Playa del Rey, CA 90293**

**9:00 a.m. – 1:00 p.m.**

Here's how long it takes for some commonly used products to biodegrade,  
when they are scattered about as litter:



Cotton rags  
Paper  
Orange peels  
Cigarette butts  
Plastic bags  
Tin cans  
Aluminum cans  
Glass bottles  
Plastic bottles

1-5 months  
2-5 months  
6 months  
1-12 years  
10-20 years  
50-100 years  
80-100 years  
1 million years  
Forever!!!



Do yourself and your fellow Californians a favor by not littering and join BEACH CLEANUP DAY.

Source: [www.worldwise.com](http://www.worldwise.com)

**TO SIGNUP AND FOR MORE INFORMATION:**

**Catrina Love**  
**(310) 305-9511**  
**[clove@bh.lacounty.gov](mailto:clove@bh.lacounty.gov)**

**Lucie Kim**  
**(310) 305-9574**  
**[lkim@bh.lacounty.gov](mailto:lkim@bh.lacounty.gov)**



**COUNTY OF LOS ANGELES  
2012 CESAR CHAVEZ COMMUNITY SERVICE WEEK  
EMPLOYEE VOLUNTEER APPLICATION**

**DOCKWEILER BEACH CLEANUP DAY**

Sponsored by the Department of Beaches and Harbors  
A part of Cesar Chavez Community Service Week

**"Standing Strong"**

**On Friday, March 30, 2012 -- 9 a.m. to 1 p.m.**



County employees will provide one-half day of volunteer service at the Beach Cleanup Day on Friday, March 30<sup>th</sup> at Dockweiler State Beach from 9:00 a.m. to 1:00 p.m. as part of the 2012 observance of Cesar Chavez Community Service Week. Please complete this form by Friday, March 16<sup>th</sup> and return it to Catrina Love, Department Community Service Week Coordinator. **If this volunteer service will be performed on your Regular Day Off (RDO), you must still obtain your supervisor's signature.**

**Please note:** Due to limited resources, only the first 100 applications will be accepted for this volunteer opportunity.

Name: \_\_\_\_\_ Department: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Fax \_\_\_\_\_ E-Mail: \_\_\_\_\_

*Below is my supervisor's approval to one-half day of volunteer service from 9:00 a.m. to 1:00 p.m. at the Beach Cleanup Day on Friday, March 30<sup>th</sup> as part of the 2012 Cesar Chavez Community Service Week. My supervisor and I understand that volunteering cannot adversely affect the delivery of services to County clients.*

\_\_\_\_\_  
Supervisor's Signature

\_\_\_\_\_  
Date

Thank you for volunteering your services during the 2012 Cesar Chavez Community Service Week.

Return to: Catrina Love  
Department Cesar Chavez Community Service Week Coordinator  
13837 Fiji Way  
Marina del Rey, CA 90292  
Office: (310) 305-9511  
Fax: (310) 822-0119  
Email: [clove@bh.lacounty.gov](mailto:clove@bh.lacounty.gov)

**Deadline: MARCH 16, 2012**

**TO BE COMPLETED BY THE HOST DEPARTMENT  
CESAR CHAVEZ COMMUNITY SERVICE WEEK COORDINATOR**

**You have been assigned to report to the half-day volunteer opportunity at the Department of Beaches and Harbors on Friday, March 30, 2012, from 9 a.m. to 1 p.m.**

**Confirmation Letter Sent:** \_\_\_\_\_

**Via:** Fax ☐ Email ☐ US Mail ☐

Department of Parks and Recreation  
Cesar Chaves Community Service Week  
March 26-30, 2012

Time Shifts: AM - 8am to 12 Noon, PM - 1 pm to 5pm

### Volunteer Opportunities

#### Facilities:

Placerita Canyon Natural Area/Nature Center  
19152 Placerita Canyon Road Newhall, CA 91321

**Activities: Painting and trail restoration**

Peter F. Schabarum Regional Park  
17250 East Colima Road Rowland Heights, CA 91748

**Activities: Picnic table painting and Cherry Tree Planting**  
AM SHIFT ONLY

William Steinmetz Park  
1545 South Stimson Ave Hacienda Heights, CA 91745

**Activities: Fence painting**

Santa Fe Dam Recreational Area  
15501 East Arrow Highway Irwindale, CA 91706

**Activities: Planting of native plants**

City Terrace Park  
126 North Hazard Avenue Los Angeles, CA 90063

**Activities: Planting Roses, landscaping and park beautification**

Saybrook Park  
6250 East Northside Drive Los Angeles, CA 90022

**Activities: Planting Roses, landscaping and park beautification**

Dalton Park  
18867 East Armstead Street Azusa, CA 91702

**Activities: Repair tables and landscaping**

Michillinda Park(\*)  
3800 Michillinda Drive Pasadena, CA 91107

**Activities: Repair tables and landscaping**

Loma Alta Park  
3330 North Lincoln Avenue Altadena, CA 91001

**Activities: Various Park Programming activities such as working with the Sports programs and daycare.**





**Los Angeles Regional Food Bank**  
**Cesar E. Chavez Community Service Week**  
**March 26—March 31, 2012**

**Volunteer Opportunities**

**Monday, March 26**

1734 E. 41St. St., Los Angeles CA 90058  
 9 am to 12 pm or 12:30 pm to 3:30 pm

**Tuesday, March 27**

1734 E. 41St. St., Los Angeles CA 90058  
 Back Pack Program  
 9 am to 12 pm or 12:30 pm to 3:30 pm

LOS ANGELES REGIONAL



Fighting Hunger. Giving Hope.

1734 E. 41St. St., Los Angeles CA 90058  
 Food Drive Sort-A-Thon  
 9 am to 12 pm, 12:30 pm to 3:30 pm, or 3:30 pm to 6:00 pm

Roger's Park, 400 West Beach Street Inglewood, 90302  
 8:00 a.m.-11:00 a.m.

LOS ANGELES REGIONAL



Fighting Hunger. Giving Hope.

**Wednesday, March 28**

1734 E. 41St. St., Los Angeles CA 90058  
 9 am to 12 pm or 12:30 pm to 3:30 pm

1734 E. 41St. St., Los Angeles CA 90058  
 Food Drive-Sort-A-Thon  
 9 am to 12 pm, 12:30 pm to 3:30 pm, or 3:30 pm to 6:00 pm

Church on the Way  
 14800 Sherman Way Van Nuys, 90405  
 8:00 a.m.-11:00 a.m.

LOS ANGELES REGIONAL



Fighting Hunger. Giving Hope.

**Thursday, March 29**

1734 E. 41St. St., Los Angeles CA 90058  
 Veggie Squad Program  
 9 am to 12 pm

1734 E. 41St. St., Los Angeles CA 90058  
 Food Drive Sort-A-Thon  
 12:30 pm to 3:30 pm or 3:30 pm to 6:00 pm  
 1734 E. 41St. St., Los Angeles CA 90058

9 am to 12 pm or 12:30 pm to 3:30 pm

LOS ANGELES REGIONAL



Fighting Hunger. Giving Hope.

**Friday, March 30**

1734 E. 41St. St., Los Angeles CA 90058  
 9 am to 12 pm or 12:30 pm to 3:30 pm



2012 Los Angeles County



Attachment V

## Cesar Chavez Community Service Week

# Department of Public Social Services

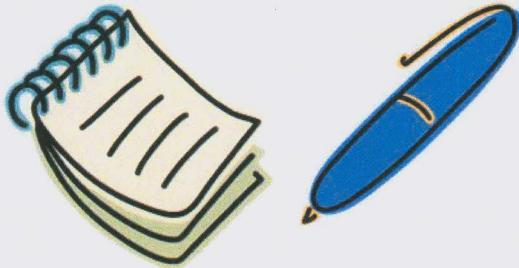
### Volunteer Duties May Include:

- Contacting landlords for available rentals
- Securing beds at local shelters
- Assisting homeless participants to complete forms



### Available Dates and Shifts:

- March 26, 2012 – March 30, 2012
- 8:00 a.m. – 5:00 p.m.



### Volunteer Locations:

- Lancaster District Office  
349-B E. Ave. K-6  
Lancaster 93535
- Pomona District Office  
2040 W. Holt Ave.  
Pomona 91768
- Exposition Park District Office (Near USC)  
3833 S. Vermont Ave.  
Los Angeles 90037
- Civic Center District Office (Downtown)  
813 E. Fourth Pl.  
Los Angeles 90013
- Compton District Office  
211 E. Alondra Blvd.  
Compton 90220

Department Contact: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

DPSS Volunteer Coordinator:

Rafael Navarro

[DPSSVolunteers@DPSS.LACounty.gov](mailto:DPSSVolunteers@DPSS.LACounty.gov)



**WRITTEN CONFIRMATION IS REQUIRED UPON YOUR ARRIVAL AT DPSS VOLUNTEER WORK SITE. VOLUNTEERS WITHOUT WRITTEN CONFIRMATION WILL BE DISMISSED AND MUST RETURN TO THEIR RESPECTIVE OFFICES (NO EXCEPTIONS).**

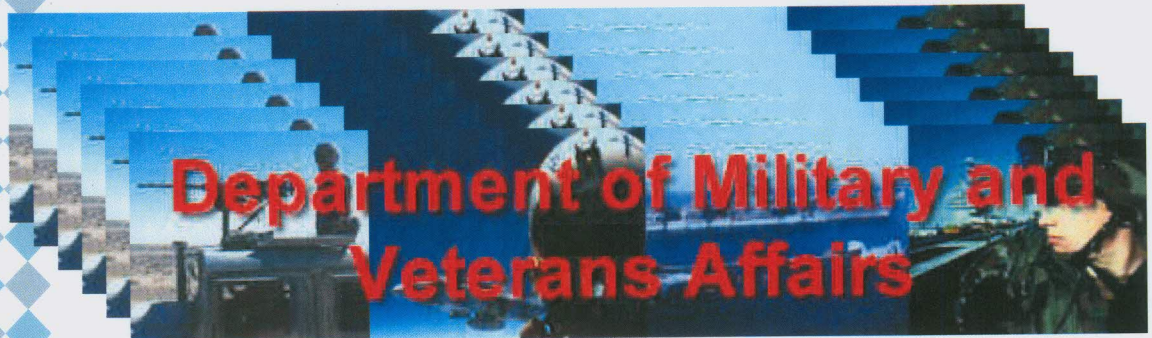


# County of Los Angeles

To Enrich Lives Through Effective  
and Caring Services



## Cesar E. Chavez Community Service Week



### Military and Veteran's Affairs Volunteer Opportunity

2615 S. Grand Ave.  
Suite 100, Los Angeles, CA 90007

The Military and Veteran's Affairs volunteer opportunity will consist of helping a military veteran with housing searches and helping to transport them to medical appointments. Transportation is provided by Military and Veteran's Affairs. This opportunity is very limited.

The volunteer Opportunity will be the week of March 26, 2012. If you want to Volunteer for this Opportunity, fill out the Volunteer application and submit Volunteer Coordinator.



# County of Los Angeles

To Enrich Lives Through Effective  
and Caring Services



## Cesar E. Chavez Community Service Week



**WEINGART**  
CENTER ASSOCIATION

*Where Transformation Happens*

## The Weingart Center Volunteer Opportunity

566 S. San Pedro St. Los Angeles,  
CA 90013

The Weingart Center has partnered with Los Angeles County in providing a volunteer opportunity. "Adopt a floor and Paint it" is where volunteers in 2 5-person teams will paint a floor at the Weingart center.

The Volunteer Opportunity will be the week of March 26, 2012. If you want to Volunteer for this opportunity, fill out the Volunteer application and submit it to your Volunteer Coordinator.





COUNTY  
OF  
LOS ANGELES

# Cesar Chavez Community Service Week Food Bank Drop-Off locations

*You Can Make A Difference!*

LOS ANGELES REGIONAL



Fighting Hunger. Giving Hope.

## ALEXANDRIA II BOOKSTORE

170 S. Lake Ave. Suite 100  
Pasadena, CA 91101

## THE HELP GROUP

13130 Burbank Blvd.  
Sherman Oaks, CA 91411

## WESTCHESTER SELF STORAGE

940 W. Florence Avenue  
Inglewood

## AGOURA CALABASAS COMMUNITY CTR

27040 Malibu Hills Road  
Calabasas, CA 91301

## KINECTA FEDERAL CREDIT UNION

2200 Imperial Highway  
El Segundo

## CB RICHARD ELLIS

1840 Century Park East  
Suite #700  
Los Angeles, CA 90067

## PALMS SELF STORAGE

8829 National Blvd.

The drop-off locations above are available to all County Employees. If you choose to go to drop off food, you'll need to do that on non-County time.

COUNTY  
OF  
LOS ANGELES

500 W. Temple St.  
Los Angeles, CA 90012  
Room B-1

Phone: 213-974-1182  
Fax: 213-633-4694  
E-mail:  
[jarredondo@ceo.lacounty.gov](mailto:jarredondo@ceo.lacounty.gov)

